



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Scott G. Kaufman, Treasurer
Crowley for Congress
84-56 Grand Avenue
Elmhurst, NY 11373

OCT 16 2001

Identification Number: C00338954

Reference: Mid-Year Report (1/1/01-6/30/01)

Dear Mr. Kaufman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 17, Column A, of the Detailed Summary Page information of your report discloses \$85,822.66 in operating expenditures. The sum of all entries supporting that line is \$93,314.50. While it is permissible for the figure on Line 17, Column A, to exceed the sum of disbursement entries as a result of unitemized transactions, the sum of itemized disbursements may not exceed the figure provided on Line 17, Column A. Please amend your report to correct this discrepancy. (11 CFR §104.3(b))

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request